

## **RECTOR'S DECREE, No. 2/2017**

### **THE INTERNAL EVALUATION SYSTEM OF THE FILM ACADEMY OF MIROSLAVA ONDŘÍČKA IN PÍSEK (FAMO in Písek)**

This decree establishes the Internal Evaluation System (hereinafter referred to as "IES") FAMO in Písek. This decree defines the main tools, documents and processes that govern IES, the principles that will define the structure of the system and the areas to be monitored by IES.

#### **Principle tools of FAMO's internal evaluation**

The FAMO Internal Evaluation Board (also known as the Internal Quality Assessment Board) in Písek is the main body governing and coordinating the internal evaluation system and presenting the FAMO leadership recommendations in Písek.

The key documents upon which the evaluation process is based are:

- the Higher Education Act
- the Statute of FAMO in Písek
- the school's long-term goals
- FAMO's quality assurance regulations

#### **The Internal Evaluation Board of the Film Academy of Miroslav Ondříček in Písek**

FAMO's Internal Evaluation Board (hereinafter referred to as the "board") is a self-governing academic body of the Film Academy of Miroslav Ondříček in Písek, o.p.s, whose main goal is to provide assess the internal of educational, artistic and other related activities. In particular, the Council:

- approves drafted rules on the quality assurance system for educational, artistic and related activities and provides internal quality assessment of the educational, artistic and related activities of the Film Academy of Miroslav Ondříček o.p.s, submitted by the President of the Council prior to the submission of the proposal;
- guides the course of internal evaluation of the quality of educational activities, innovation activities, as well as artistic or other creative activities, and other related activities of FAMO in Písek;
- prepares a report on the internal quality evaluation of the educational, artistic and other related activities of FAMO in Písek;
- keeps continuous records of internal quality assessment of educational, artistic and related activities of FAMO in Písek;
- approves any intention to submit an application, expansion or extension of accreditation of study programs submitted by the Rector on the proposal of the Arts Council;
- approves the study programs submitted by the Rector on the proposal of the Art Council.

All members of the academic community may submit their suggestions to FAMO's Board of Internal Evaluation.

**Composition of the FAMO Internal Evaluation Board in Písek:**

prof. PaedDr. Gabriel Švejda, Ph.D., Ph.D., Rector, *Chairman of the Internal Evaluation Board*

prof. MgA. Juraj Jakubisko, guarantor of SP

Mgr. Vladana Tercova, director of the company

RNDr. Nada Vrbová, Vice-Rector

doc. PhDr.PaedDr. Karol Orban, PhD., External

doc. Ing. Karel Jaroš, Member of the Art Council

Diana Horká, student

This decree was issued by the Rector of FAMO in Písek on the 19<sup>th</sup> of October, 2017.