

## Study abroad opportunities for FAMO students as part of the Erasmus+ program

We are pleased to announce that there are places available in our study / work exchange program (facilitated by the European Union's Erasmus+ program, 2021-27) for the upcoming academic year.

Specifically, we offer:

- A limited number of **study abroad placements** at our Erasmus+ partner universities in the European Union.
- A limited number of unpaid **traineeship (work experience / internship) placements** at private or public institutions within the European Union. These *are also offered to recent graduates*.

### APPLICATION TO THE ERASMUS+ PROGRAM

The **Application form** for application to the Erasmus+ program can be found on our website and intranet portal (kivvi).

The **application deadline** for the internal selection of candidates is:

- **15.03 (every year)** for application to an exchange in the winter semester
- **10.10 (every year)** for application to an exchange in the summer semester

**Applications should be made to the Erasmus+ coordinator, Daniel Weller** (either physically to his office, or via email at [daniel.weller@filmovka.cz](mailto:daniel.weller@filmovka.cz) ).

Applicants who are interested in performing a recent graduate traineeship mobility must apply to the Erasmus+ program **while still enrolled as a student**.

Applications must be submitted complete with the signature of the Vice-Rector / Head of Studies and their respective English teacher. If the applicant seeks to perform a mobility whose main language will not be English, they will need to submit evidence of their language skills (test certificates / diplomas) to ensure that they will be able to participate fully. The extent of this event will largely depend upon the requests of the intended host institution.

Acceptance into the program is based on the following criteria:

- The successful completion of the applicants' previous semester(s), their study results and participation in their classes.
- The applicant's ability to fulfil their obligations abroad and act as a good representative of our institutions.
- The required language skills for successful participation in a mobility.
- Settled tuition fees (including for the term during which the applicants intends to be on mobility), and resolved outstanding debts to the school.
- A completed and signed Erasmus+ GDPR form (which can be found on the school's website and intranet portal), which gives the school permission to use the student's personal information to allow for proper participation in the program.

All applications received by the relevant date will be considered by a selection panel chaired by the Vice-Rector and Head of Studies. Results will be announced in a timely manner via email by the Erasmus+ coordinator.

Applicants should discuss any intention to study / work abroad with their head of studio.

**We are committed to transparent, equal and equitable access to the Erasmus+ program for all participants, with needs-based support for those facing fewer opportunities or barriers to participation. If you have any question or query, or require tailored assistance, do not hesitate to contact the International Office.**

### Eligibility

- In principle, exchanges are open to all students (of both FAMO – both from Czech and English language programs) **who have successfully completed their first year of studies** and successfully fulfil all criteria in the application process (as noted above).
- Recent graduates may also partake in work placements / internships, as long as these are concluded within a year of their last class at school.
- Those applicants who have not participated in the Erasmus+ program in the past will be given preference to promote maximum participation in the program. **Any person who has already participated in 12 months of Erasmus+ mobility (at their study level) will NOT be eligible to participate.**

### General Conditions and Details of an Exchange

- Any student who participates in the Erasmus+ program must remain registered as a student at FAMO during their studies / internship abroad.
- Any credits received while studying abroad as part of an official Erasmus+ exchange should be transferable in full. All students studying abroad will be required to fulfil a 30 ECTS credit per semester minimum. These credits must be attained in as similar a level and study area of those that they are substituting at FAMO. This is not applicable to work placements, where credits are not issued.
- Mobilities are usually organised for a semester long period (or a 2 - 3 month period for work placements / internships), though the possibility of extension exists in the event of unutilized project funds. This is to allow for the greatest possibility number of participants in the program.

### Practical Information

#### Financial Conditions:

- Thanks to grants issued by the European Commission, FAMO are able to offer a limited number of funded mobilities to students / recent graduates to study / work abroad as part of the Erasmus+ program.

- This funding varies depending on the type of mobility (whether study or internship) and according to the location where the mobility will take place. This information varies per project year, as it is regularly updated.
- It is important for the applicant to understand that this funding is intended as a contribution to the cost of studying / working abroad. It is **NOT** intended to (and will likely not be sufficient to) cover all related costs. The applicant should expect that additional resources will likely be required.

#### **Choosing your destination abroad:**

- A complete list of Erasmus+ partner universities and their specific requirements can be found on our website in both Czech and English languages. A limited number of incoming placements is offered by each university, and in the event of more interest than placements available at a particular university, the earlier applicant will be given preference.
- Example internship possibilities are also illustrated on our website and posted on the school's intranet noticeboard (and physical noticeboard by the canteen), but students should be reminded that they are not restricted to these and may seek out any private or public institution of interest (which relates to their specific study area).

#### **Visa and immigration issues:**

- For **EU passport holders** travelling to destinations within the EU, no visas are necessary. You will likely have an obligation to register with the local immigration authorities upon arrival to your destination. Details vary slightly from country to country and your host university / organisation should provide you with further information.
- **Non-EU passport holders** who would like to participate in the Erasmus+ program within the EU may need to apply for a new visa or satisfy specific immigration requirements, and are recommended to contact their relevant embassy / consulate in their destination of choice to know what is required of them in that country.

**After official selection to the Erasmus+ program, students will receive further specific information and instruction by the Erasmus+ coordinator either in person or via email regarding the next steps and necessary documentation that must be completed BEFORE / DURING / and AFTER their mobility.**